



County of Los Angeles CHIEF EXECUTIVE OFFICE

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Second District

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Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

November 13, 2015

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Krabe

From: Sachi A. Hamai
Chief Executive Officer

MOTION BY SUPERVISORS RIDLEY-THOMAS AND MAYOR ANTONOVICH TO REPLENISH AND EXPAND FUNDING FOR RAPID REHOUSING, PREVENTION AND SUPPORTIVE SERVICES FOR HOMELESS POPULATIONS (OCTOBER 13, 2015, AGENDA ITEM NUMBER 2)

On October 13, 2015, the Board adopted a homelessness motion introduced by Supervisors Mark Ridley-Thomas and Michael D. Antonovich directing the interim Chief Executive Officer to:

1. Allocate \$10 million of the available Homeless Prevention Initiative Funds (HPI) to the Department of Health Services' (DHS) Housing for Health (HFH) Division, to fund rapid rehousing for single adults who are not chronically homeless, including homeless single adults identified by the Coordinated Entry System (CES), and report back to the Board in writing within 30 days with an operations and expenditure plan;
2. Allocate \$2 million to the Los Angeles Homeless Services Authority (LAHSA) to fund prevention activities for families on the brink of homelessness, in coordination with the Homeless Family Solutions System (HFSS), and report back to the Board in writing with an operations and expenditure plan;
3. Transfer \$3 million of available HPI funds to the Community Development Commission (CDC) in order to augment and extend rapid rehousing services for homeless families with children, through the end of fiscal year FY 2015-16 so that no service disruption occurs, given existing grant resources are being exhausted and will expire in March 2016, and report back to the Board in writing with an operations and expenditure plan;
4. Identify, as part of the Homeless Initiative Strategy, specific funding sources, including federal and state funds, that could be used to establish a sufficient ongoing pool of funds, in coordination with DHS' Master Agreement List for Intensive Case Management

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Services (ICMS), for supportive services tied to permanent supportive housing (PSH) projects and provide an interim report in writing within 30 days; and

5. Provide a comprehensive report back, as part of the Homeless Initiative Strategy, on homeless prevention activities within the County.

Operation and Expenditure Plan Summary for the Housing and Jobs Collaborative (Board Instruction #1):

The HFH Program has been cited as a local and national model for its innovative array of housing interventions, consisting of a wide variety of housing stock from single apartments to single family homes, in conjunction with the Flexible Housing Subsidy Pool (FHSP) which locates housing, and provides move-in assistance and rental subsidies for homeless individuals with complex health and behavioral health conditions. Housing support is integrated with a variety of targeted supportive services, such as ICMS, linkages to health, mental health, and substance use disorder (SUD) services, job-skills training, and life skills to keep homeless and chronically homeless populations served by DHS stably housed.

Over the last several years, the U.S. Department of Housing and Urban Development (HUD) and national homelessness organizations have prioritized housing for chronically homeless individuals, who generally require a longer-term rental subsidy and ongoing supportive services because they are less likely to become employed and maintain employment. A void currently exists to house non-chronically homeless individuals with less complex health and human service needs. The allocation of this funding for rapid rehousing will start to fill the gap for non-chronically homeless individuals. This new rapid rehousing program, entitled the Housing and Jobs Collaborative (HJC), will reside within the HFH Division at DHS. HJC will provide time-limited rental subsidies, case management services, entitlement advocacy, and employment supports geared toward promoting residential stability and greater earning power.

HJC will support roughly 525 participants enrolled during the first year of the project, commencing December 2015. The average length of time a participant receives a housing subsidy will be approximately one year; however, some will be able to transition to paying their own rent in six months and some may need the subsidy longer than a year. The monthly rent subsidy will vary over the range of the subsidy term between approximately \$500-\$850 per month. Average monthly supportive services, including employment-related job search and training, will cost roughly \$450 per client and assumes a case ratio of approximately 40 individuals to one case manager.

HJC intends to work collaboratively with CES, administered by LAHSA to ensure there is equitable access to HJC resources countywide. The 525 slots for HJC will be allocated by service planning area (SPA) in proportion to the estimated need identified by the 2015 homeless count. The program will operate over three fiscal years and intends to house all participants by December 2016, with rental subsidies and services concluding in FY 2017-18. The majority of the \$10 million budget, 93 percent, is allocated to direct service – 65 percent for rental subsidies and 28 percent for case management and employment-related supportive services – with the remaining seven percent funding HFH program and contract administration. For more information detailing the operation and expenditure plan for HJC, see Attachment A.

Operation and Expenditure Plan Summary for the Homeless Family Solutions System (Board Instruction #2):

On February 11, 2014, the Board approved a recommendation to implement the HFSS, a coordinated network of community-based, homeless family service providers which utilize standardized intake assessments, triage for housing and service interventions, and employ rapid rehousing to address family homelessness in Los Angeles County. In response to the current motion, LAHSA has developed a Homeless Prevention Program (PRV) intended to target families most at-risk for entering the homeless system and provide those families with supportive services and direct financial assistance to assist in stabilizing their housing situation.

PRV will assist families in retaining their current permanent housing or assist families relocate to another stable, permanent housing situation. PRV will provide families at-risk of homelessness with supportive services, diversion assistance, and rapid rehousing services in order to best meet the needs of families experiencing a housing crisis. PRV provides funding for prevention activities for families on the brink of homelessness, in coordination with HFSS through June 30, 2016. The program targets families at-risk of homelessness whose income is at or below 50 percent of the Area Median Income with benefits and services in order to divert them from the homeless emergency shelter system.

The funds allocated through this recommendation will be leveraged by approximately \$14 million in other County, Los Angeles City and federal funding sources currently funding the HFSS in FY 2015-16. In addition to the leveraged crisis housing and rapid rehousing programs, each Family Solutions Center (FSC) has the following out-stationed/co-located staff:

- Department of Public Social Services – Homeless case managers who assist families access benefits and services available through the DPSS;
- Department of Mental Health – Mental health clinicians who screen and connect family members to community-based mental health resources and provide clinically-focused crisis intervention support;
- Department of Public Health – SUD counselors who screen and connect family members to community-based SUD resources and provide on-site supportive services to families struggling with substance use;
- Los Angeles Unified School District – Homeless liaisons; and
- Other additional supportive services coordinated through FSC community networks.

As FSCs are currently in operation, LAHSA can make funding available to these community-based service providers almost immediately. FSC staff screened over 10,000 families during FY 2014-2015 and were unable to serve a large portion of those families, as they did not meet the “literally homeless” housing requirement. Through HFSS, the infrastructure exists to provide this vitally needed assistance; however, until now there has been no funding allocated to HFSS to provide prevention services to families on the brink of homelessness.

PRV services will be provided for roughly six months, or until the end of the funding on June 30, 2016, whichever occurs first. Families who require additional assistance beyond the provision of this funding will be transitioned to other community-based supportive services through a warm referral. Eligible families will be provided with an array of supportive services and direct financial assistance (rental subsidies, utility support, security deposits, relocation

assistance, short-term storage payment assistance, truck rental and labor costs, short-term motel vouchers, transportation, and diversion assistance) to help them stabilize their housing crises. Families will also be directly linked through a warm referral to other community-based resources to help families build a network of supports to help mitigate any future housing crises.

The budget of \$2 million will be allocated in proportion to the need identified in the 2015 homeless count with \$1.8 million going to the FSC leads in the eight SPAs and the remaining \$200,000 funding LAHSA's administration and oversight. For more information, see Attachment B.

Supportive Housing for Homeless Families Program (Board Instruction #3):

The First 5 LA Supportive Housing for Homeless Families Program operates similarly to HFSS and targets homeless families with very young children ages 0-5 for housing and supportive service interventions. The program is operated by eight agencies listed in Attachment C. First 5 LA's funding is scheduled to end in March 2016, and no funding extensions are planned. Many agencies have exhausted, or are close to exhausting, their remaining funds which will cause significant service disruptions, despite the infrastructure in place to provide ongoing assistance to homeless families.

The Board of Supervisors' \$3 million funding allocation to the Community Development Commission (CDC) will facilitate the augmentation and extension of rapid rehousing and supportive services to homeless families with young children. The CDC intends to use \$2.76 million of the additional funds on direct service delivery to homeless families and children with the remaining \$240,000 for CDC program administration and oversight.

Funding allocations to the service providers are based on the 2015 homeless count and will be distributed accordingly to the respective providers by SPA designations. The CDC is targeting a Board letter for December 1, 2015, to accept the transfer of this \$3 million in HPI funds. A brief program description and budget breakdown is provided in Attachment C.

Identification of Funding Sources for DHS' Intensive Case Management Services (Board Instruction #4):

Over the last month, CEO budget staff have been working with departments to identify potential departmental efficiencies or savings that might be able to be repurposed to support an ICMS pool of funds for supportive services tied to PSH projects. In addition, the CEO Homeless Initiative Director has been meeting with the CEO budget managers to analyze state and federal revenue streams, along with County General Fund expenditures and potential cost-savings, to brainstorm possible one-time and ongoing sources of funding for ICMS. Preliminary analyses of funding streams and potential CGF cost-savings are underway; however, more time is required to develop an ICMS funding proposal. This issue will be addressed in the Homeless Initiative's recommended strategies which will be submitted for the Board's consideration in February 2016.

Comprehensive Report Back on Homelessness Prevention Activities (Board Instruction #5):

The CEO's Homeless Initiative is currently conducting an extensive planning process that has enlisted County departments, a large number of cities, and community stakeholders/experts to provide input on potential strategies pertaining to nine focus areas related to homelessness:

- Affordable Care Act Opportunities;
- Coordination/Integration of Current Services and "No Wrong Door" for Service Access;
- Discharges into Homelessness;
- Employment;
- Encampments/Street Homelessness and Outreach/Engagement;
- Homelessness Prevention;
- Land Use;
- Subsidized Housing; and
- Supplemental Security Income/Veterans Benefits Advocacy.

A comprehensive report, including a set of recommended strategies, will be submitted to the Board for consideration in February 2016, including strategies addressing homelessness prevention and future funding recommendations to support innovative case management services provided through HFH's ICMS.

If you have any questions, please contact Phil Ansell, Director, Homeless Initiative at (213) 974-1752, or at pansell@ceo.lacounty.gov.

SAH:JJ:PA
LB:ib

Attachments (3)

c: Executive Office, Board of Supervisors
Community Development Commission
County Counsel
Health Services
Los Angeles Homeless Services Authority

**RAPID REHOUSING ACTIVITIES FOR HOMELESS SINGLE ADULTS
ADMINISTERED BY THE DEPARTMENT OF HEALTH SERVICES**

“THE HOUSING AND JOBS COLLABORATIVE”

I. Background

The County of Los Angeles is experiencing a homeless crisis that is currently affecting more than 44,000 men, women and children who are sleeping in shelters, transitional housing programs, vehicles, and on the streets. In an effort to pro-actively address the growing crisis of homelessness, and in advance of the harsh winter months, the Board of Supervisors approved the **Replenishing and Expanding Funds for Rapid Rehousing, Prevention and Supportive Services for Homeless Populations Motion** on October 13, 2015. This motion, in part, allocates \$10,000,000 to the Department of Health Services’ Housing for Health Division (HFH) to fund rapid rehousing for homeless individuals who are not chronically homeless and will likely gain increased income through employment and/or additional entitlements such as SSI. HFH has named this new rapid rehousing program the Housing and Jobs Collaborative (HJC).

For the majority of homeless people in Los Angeles, the path toward long-term stability includes access to housing and gainful employment. In the last several years the U.S. Department of Housing and Urban Development (HUD) and local communities have been focused on housing chronically homeless persons who generally require a long-term rental subsidy and are less likely to maintain employment. With the approval of this motion, funding has been identified to house non-chronically homeless individuals with less complex needs. The HJC employs a “rapid rehousing” methodology that provides a time-limited rental subsidy, case management services, entitlement advocacy, and employment supports geared toward residential stability and greater earning power. Specifically, the HJC will provide homeless persons expedited access to housing through the provision of move-in assistance, rental subsidies, client-centered case management services, benefits advocacy, and a flexible array of employment services.

II. The Housing for Health Infrastructure

HFH will seamlessly incorporate the allocated funds for the HJC into the Supportive Housing Services Master Agreement approved by the Board on June 19, 2013, including the Flexible Housing Subsidy Pool (FHSP) and Intensive Case Management Services agreements. This will allow HFH to tap into well-developed housing location services, supportive services, and rental subsidy payment structure. The HJC will build off the rapid rehousing project that HFH recently launched in partnership with the Probation Department and Chrysalis known as Breaking Barriers. This program is aimed at providing housing and employment for 200 homeless probationers. The HJC will use the infrastructure that has been developed for all HFH housing programs including:

- Countywide referrals;
- Case management for all participants;
- Linkage to primary care, behavioral health services, and securing of eligible benefits as needed;
- Placement into interim housing if necessary; and

RAPID REHOUSING ACTIVITIES FOR HOMELESS SINGLE ADULTS ADMINISTERED BY THE DEPARTMENT OF HEALTH SERVICES

- Referral to Brilliant Corners for rental subsidies and housing location assistance.

III. Key Principles and Programmatic Assumptions

Providing, at a large scale, rapid rehousing to homeless single adults is a new endeavor for Los Angeles County. Nationally and locally, rapid rehousing has mostly been utilized for families. With this motion from the Board of Supervisors, DHS is eager to demonstrate that employing the use of a flexible range of housing and support services tools, there is a cost effective way to help large numbers of people who are homeless re-enter the mainstream housing and job markets. To some degree, DHS is looking at this infusion of resources as a testing ground for this concept that we hope will propel a quantum leap in the rate in which homeless individuals regain their foothold in the community. **There is absolutely nothing more fundamental to achieving long-term stability than a stable place to live and a way to earn a living.** In this spirit, the HJC will start out with general programmatic guidelines, but at the same time continually adjust and fine-tune its practices to arrive at solutions that truly work for the homeless person in front of us.

The following assumptions serve as a starting point for the implementation of the HJC and is based on the \$10,000,000 allocation from the Board that supports rent subsidies and support services:

- 1) The total number of participants assisted by the HJC will be approximately 525. All participants will be enrolled during the first year of the project and will have graduated by June 2018.
- 2) Average length of time a participant receives a subsidy (subsidy term) is one year. In keeping with the discussion above, some participants will transition to paying their own rent in 6 months or less, but others may need a subsidy longer than one year.
- 3) The monthly rent subsidy will vary over the range of the subsidy term between approximately \$500-\$850 per month. This range is based on the assumption that most participants will be receiving General Relief (GR) initially and within six months be earning the equivalent of a 20-hour per week minimum wage job. The rent subsidy figure also includes the assumption that 30% of the participants will be living in some type of shared housing.
- 4) Average monthly support services cost, including employment services during the subsidy term is \$450. This figure includes the assumption that case management will be at a ratio of approximately 40 individuals to one case manager. Additionally, employment services will be structured as a flexible pool of funds managed by the case management provider that can be used to purchase the optimal package of employment-related services for each participant.

IV. Countywide Access to HJC Resources Through the Coordinated Entry System

DHS intends to work in collaboration with the Coordinated Entry System (CES), administered by LAHSA, to ensure that there is equitable access to HJC resources countywide. The HJC will serve all of Los Angeles County. Brilliant Corners will assist clients in locating housing in the geographical area that meets the participant's needs.

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The ICMS provider will work to provide case management services and to ensure close collaboration with employment services agencies to access client-centered employment, vocational, and/or educational services.

The HJC will collaborate closely with the current Countywide CES participating and lead agencies. This provides a mechanism to identify non-chronically homeless individuals who have completed the VI-SPDAT survey and have been entered into HMIS. Furthermore, given the predicted El Nino winter, HJC will provide a housing exit for those persons seeking shelter in winter and year-round shelters funded by LAHSA.

The HJC will allocate the number of available subsidies by SPA on a pro rata basis as determined by the 2015 homeless count. The table below shows the estimated allocation of subsidies by SPA. This allocation will be used as an approximate guide to help maintain equity in the distribution of resources.

Service Planning Area (SPA)	Total Number of Homeless Single Adults (2015 Homeless Count)	% per SPA	Number to be Served per SPA
SPA 1	2,168	6%	32
SPA 2	4,208	11.7%	61
SPA 3	3,018	8.4%	44
SPA 4	9,958	27.7%	145
SPA 5	3,561	9.9%	52
SPA 6	5,826	16.2%	85
SPA 7	2,833	7.9%	41
SPA 8	4,392	12.2%	64
Total	35,964	100%	525

V. Major Programmatic Elements

The table below summarizes the major programmatic elements of the HJC and identifies the responsibilities of the key collaborators.

**RAPID REHOUSING ACTIVITIES FOR HOMELESS SINGLE ADULTS
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ACTIVITY	RESPONSIBLE PARTY	DESCRIPTION
Project Administration	Housing for Health	HFH is responsible for all aspects of program design, implementation, fiscal oversight, reporting, and evaluation.
Referring Entities	CES	Identifying homeless individuals appropriate for rapid rehousing, supporting individuals through the placement process, and warm handoff to support services providers.
Housing Search and Subsidy Administration	Brilliant Corners	Identify interim and permanent housing resources appropriate for HJC participants; prepare units for move-in; administer monthly rent subsidy payments; 24-hour on call availability for tenants and owners; report to HFH on all agreed upon measures.
Support Services	ICMS Contractors	Provide a "what ever it takes" approach to supporting HJC participants as they move in and stabilize in housing. Collaborate with employment services agencies to develop effective package of employment services based on HJC participants' needs and geographic location. When indicated, secure public benefits for which participants are eligible.
Employment Services	A range of appropriate providers based on client need and geographic distribution	<p>HJC participant's case manager will be responsible for connecting clients with an employment-related service agency upon enrollment so that a comprehensive initial assessment can be developed. Based on this assessment, participants will have access to a range of employment-related supports including: employment search, resume building, practice interviews, computer skills training, job search seminars, vocational classes, employment readiness counseling and support groups, and other training, courses, and educational opportunities that lead to gainful employment. Participants in the HJC will also be assisted with practical supports such as appropriate clothing, bus tokens/taxi vouchers, phones, voicemail, and mailing address. HJC participants who require a longer period of support will be directed to supportive employment opportunities as a transition to conventional employment.</p> <p>For HJC participants who receive GR and are eligible for the General Relief Opportunities For Work (GROW) program, all efforts will be made to maximize the use of GROW employment services with the goal of directing HJC funding to additional rent subsidies.</p>

RAPID REHOUSING ACTIVITIES FOR HOMELESS SINGLE ADULTS ADMINISTERED BY THE DEPARTMENT OF HEALTH SERVICES

VI. Integration with of other HFH Programs

In keeping with DHS' "no wrong door" policy, homeless individuals referred to HFH for HJC will automatically be referred to other programs if they are not appropriate for rapid rehousing. Currently, Housing for Health operates a housing program Countywide with long term subsidies by utilizing Tenant Based Section 8 vouchers, Project Based Section 8, Continuum of Care Bonus certificates, and Flexible Housing Subsidy Pool (FHSP) subsidies. HFH, through the use of other housing options in its own portfolio, or in collaboration with other housing funders and providers, will make all efforts to ensure that individuals referred to HJC do not return to homelessness.

VII. Project Timeline

Date	Activity
November 2015	Program Design Coordination With CES and DPSS
December 2015	HJC implementation begins <ul style="list-style-type: none"> • Contracts executed with ICMS providers • Identification of participants and referrals begin
January 2016	HJC launched with first client enrolled
February 2016	HJC ramps up to full operation with at least 50 clients enrolled per month
December 2016	All participants housed

VIII. Budget

The budget below summarizes the major categories of expenditure. The bulk of the spending occurs within FY 15/16 and 16/17 and trails off in the final FY to finish out the subsidy and support service payments for individuals enrolled toward the latter part of the program.

**RAPID REHOUSING ACTIVITIES FOR HOMELESS SINGLE ADULTS
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	FY 15/16	FY 16/17	FY 17/18	Total Budget	Description
HFH Program and Contract Administration	\$190,268	\$380,536	\$126,845	\$697,649	Two Staff Analyst positions and one Assistant Staff Analyst position. Staff Analyst duties include rental subsidy and supportive services policy direction and program oversight, regular program reporting and evaluation, contract administration (invoicing, annual contract monitoring). Assistant Staff Analyst position duties include access and referral coordination, management of reporting by contractors, and monitoring of client progress towards housing stability.
HJC Rapid Rehousing Rent Subsidy (contract)	\$1,504,628	\$4,628,518	\$344,620	\$6,477,765	Rental subsidy paid to landlord on behalf of participant, move-in assistance, and rental subsidy administration costs (program staff, housing location services, office/administrative costs).
Supportive Services and Employment Services (contract)	\$472,500	\$2,182,500	\$180,000	\$2,835,000	Case Management Services including Employment Services estimated at \$450 per participant per month.
Total	\$2,167,395	\$7,191,553	\$651,465	\$10,010,414	

**HOMELESS FAMILY PREVENTION ACTIVITIES ADMINISTERED BY THE LOS ANGELES
HOMELESS SERVICES AUTHORITY**

Background

On October 13, 2015, the Board approved a motion to allocate \$2.0 million in Homeless Prevention Initiative Funds to fund prevention activities for families on the brink of homelessness, in coordination with the Family Solutions System through June 30, 2016. In response to approval of this motion, the Los Angeles Homeless Services Authority (LAHSA) consulted with collaborative partners and funders to develop a homelessness prevention and diversion program intended to:

- Target families most at-risk for entering the homeless system; and
- Provide those families with supportive services and direct financial assistance to assist in stabilizing their housing situation.

The Homelessness Prevention Program (PRV) provides funding for prevention activities for families on the brink of homelessness, in coordination with the Homeless Family Solutions System (HFSS) through June 30, 2016. The program targets families at-risk of homelessness who are at or below 50 percent of Area Median Income (AMI), with benefits and services in order to divert them from the homeless shelter system.

Homeless Family Solutions System

On February 11, 2014, the Board approved a recommendation to implement the HFSS, a coordinated network of community-based, homeless family service providers who utilize standardized assessments, triage for housing and service intervention and rapid rehousing. In response to the approval of that motion, LAHSA issued a Request for Proposals to procure the programming outlined in the Board motion and the eight (8) agencies listed in the Funding Allocations section of this document were awarded funding as a result of that process.

The funds allocated through this recommendation will be leveraged with approximately \$14 million in other City, County and federal funding sources currently funding the HFSS in FY 2015-16. In addition to the leveraged crisis housing and rapid rehousing programs, each Family Solutions Center (FSC) has the following out-stationed/co-located staff:

- Department of Public Social Services (DPSS) - Homeless Case Managers who assist families access benefits and services available through DPSS;
- Department of Mental Health (DMH) - Mental Health Clinicians who screen and connect family members to community-based mental health resources and provide clinically-focused crisis intervention support;
- Department of Public Health (DPH) - Substance Use Counselors who screen and connect family members to community-based substance use resources and provide on-site supportive services to families struggling with substance use;
- LA Unified School District Homeless Liaisons; and
- Other additional supportive services coordinated through FSC-organized community networks

**HOMELESS FAMILY PREVENTION ACTIVITIES ADMINISTERED BY THE LOS ANGELES
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Because FSCs are currently in operation, LAHSA can make funding available to these community-based service providers in December 2015. FSC staff screened over 10,000 families during the 2014-2015 contract year and were unable to serve a large portion of those families as they did not meet the literally homeless housing requirement. Through HFSS, the infrastructure exists to provide this vitally needed assistance; however, until now, there has been no funding to provide prevention services to families on the brink of homelessness.

Program Overview

PRV is designed to meet the following objectives:

- Prevent families from becoming homeless by assisting them to retain current housing;
- Divert families from the homeless system through rapid rehousing assistance; and
- Assist families stabilize their housing crisis.

PRV will assist families in retaining their current permanent housing or assist families relocate to another stable, permanent housing situation. PRV will provide families at-risk of homelessness with supportive services, diversion assistance, and rapid rehousing services in order to best meet the needs of families experiencing a housing crisis.

Description of the Homelessness Prevention Program Process

211 LA County connects families not currently receiving homeless services to the most geographically relevant FSC. Each FSC utilizes the same standardized assessment to determine a family's housing need and helps to connect the family to the most appropriate housing option. When families cannot be diverted from the homeless system, crisis housing is provided through a network of community-based crisis homeless service providers while the family is connected to permanent housing.

A general summary of the service flow through the HFSS is outlined below:

1. Families may be referred to the program through currently existing referral networks, including but not limited to:
 - a. A call to 211 who screens families over the phone for HFSS eligibility,
 - b. DPSS or other County Departments,
 - c. McKinney-Vento School District Homeless Liaisons,
 - d. Self-referral from families in need of assistance, and
 - e. Other referral sources from which a family may learn of assistance available through the HFSS.

Families will be screened for eligibility utilizing a County-wide standardized screening process and prioritized for assessment based on acuity of need.

HOMELESS FAMILY PREVENTION ACTIVITIES ADMINISTERED BY THE LOS ANGELES HOMELESS SERVICES AUTHORITY

2. At the FSC, staff will complete a standardized assessment to develop an individualized housing and supportive service plan with the family. The plan will include connecting families to community-based supportive services to ensure the long-term housing stability of the family.
3. FSC staff will connect the family to the out-stationed/co-located staff for additional supportive services as appropriate:
 - a. DPSS Homeless Case Manager,
 - b. DMH Mental Health Clinician,
 - c. DPH Substance Use Counselor,
 - d. LA Unified School District Homeless Liaisons in FSCs in the City of Los Angeles.
4. FSC staff will work with each family for up to six (6) months or until the end of the funding, whichever occurs first. Families who require additional assistance beyond the end date of this funding will be connected to other community-based supportive services through a warm referral.

Eligible Households

To be eligible for the PRV program, households must meet the following eligibility requirements:

A. Meets the definition of a family

Families are households consisting of one or more minor children (17 or under) in the legal custody of one or two adults who are living together and working cooperatively to care for the children.

- (i) This includes 2-parent and 1-parent families, including those with same sex partners, families with intergenerational or extended family members, unmarried couples with children, families that contain adults who are not the biological parents of the children, and other family configurations.
- (ii) Households currently without minor children, in which the pregnant woman is in her last trimester of pregnancy, or pregnant women who have been medically diagnosed as having a “high risk” pregnancy.

B. Meets the following At-Risk of Homelessness Definition for Housing Status

A family who:

1. Does not have sufficient resources or support networks immediately available to prevent them from:
 - a. Moving into crisis housing; OR
 - b. Sleeping in a place not meant for human habitation

AND

2. Meets one of the following targeting criteria or conditions:
 - a. Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; OR

HOMELESS FAMILY PREVENTION ACTIVITIES ADMINISTERED BY THE LOS ANGELES HOMELESS SERVICES AUTHORITY

- b. Is living in the home of another because of economic hardship; OR
- c. Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; OR
- d. Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; OR
- e. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness.

C. Income at or below 50% Area Median Income

HUD 2015 Area Median Income (AMI) Limits Los Angeles-Long Beach								
Household Size	1	2	3	4	5	6	7	8
50% AMI	29,050	33,200	37,350	41,500	44,850	48,150	51,500	54,800

Services and Direct Financial Assistance

Eligible families will be provided with an array of supportive services and direct financial assistance to help them stabilize their housing crises. Families will also be directly linked through a warm referral to other community-based resources to help families build a network of supports to help mitigate any future housing crises.

A. Services and Program Operation Costs

1. Screening and Assessment - Costs associated with screening and assessing families for the program.
2. Landlord mediation - Staff time and costs associated with recruiting, outreaching, educating, and negotiating with property owners or their authorized agents.
3. Housing Stabilization Case Management - Staff time and costs associated with providing supportive services, including resource linkages and referrals to community-based resources to assist families to increase their self-sufficiency and stability.
4. Housing Search and Placement - Staff time and costs associated with searching for and securing permanent housing.
5. Costs related to the operation and administration of the program.

B. Direct Financial Assistance

1. Rental Assistance - Short-term rental assistance, inclusive of arrearages and ongoing rental assistance, to assist families stabilize in permanent housing.

**HOMELESS FAMILY PREVENTION ACTIVITIES ADMINISTERED BY THE LOS ANGELES
HOMELESS SERVICES AUTHORITY**

2. Utilities - Assistance with past due utility payments and ongoing utility payments when non-payment of these costs jeopardizes housing stability.
3. Security Deposits - Assistance paying legally allowable security deposits for rental units and utilities. Utility set-up costs are allowable under this budget category.
4. Relocation Assistance - Assistance moving from one permanent housing location to another permanent housing location.
 - a. Short-Term Storage Payment Assistance - Reasonable storage payments for up to 90 days or until a family moves into permanent housing, whichever is sooner.
 - b. Truck Rental and Labor Costs - Up to \$250 for costs associated with moving truck rental and labor costs.
 - c. Short-Term Motel Vouchers - Motel voucher costs for up to 90 days or until the family secures alternate permanent housing if the family's housing at the time of enrollment cannot be maintained until alternate permanent housing is maintained.
 - d. Relocation Transportation Costs – Costs associated with bus tickets, airfare, railway fare to assist families relocate out of state when a permanent, safe and stable housing option is available in another area (such as when relocation out of state).
5. Transportation Costs – Costs such as bus tokens, mileage reimbursements, TAP cards or other transportation-related costs when that transportation is directly associated with assisting families to secure permanent housing.
6. Diversion Assistance – Costs associated with providing incentives to relatives and friends to allow families at-risk of homelessness to reside temporarily with them.

System Performance

The performance targets listed below are recommended for PRV:

- A. 75% of families served will not enter crisis housing;
- B. 75% of families assisted will retain or obtain permanent housing; and
- C. Maintain 95% HMIS Data Quality.

During the 2014-2015 contract year, FSCs received almost 10,000 referrals for housing-related assistance. Of those families, just under 3,200 families met eligibility requirements for programs available through the HFSS network of providers. FSCs assisted 1,042 of these families secure permanent housing, provided over 800 families with crisis housing, and connected families to other community resources when needs could not be met by the program.

HOMELESS FAMILY PREVENTION ACTIVITIES ADMINISTERED BY THE LOS ANGELES HOMELESS SERVICES AUTHORITY

Funding Allocations

Funds will be used for homeless prevention activities for families on the brink of homelessness, in coordination with the Homeless Family Solutions System through June 30, 2016. Of the \$2 million allocation, \$1.8 million is allocated based on the 2015 Homeless Count, including the Los Angeles, Long Beach, Glendale and Pasadena Continuums of Care. The remaining \$200,000 will be used for LAHSA's administration and oversight.

Recommended Funding Allocations Per SPA			
SPA	Sub-recipient (Family Solutions System providers)	PIT %	Allocation Per SPA
1	Valley Oasis	8%	139,378
2	LA Family Housing Corp	15%	263,020
3	Union Station Homeless Services	7%	133,983
4	PATH	21%	370,925
5	St. Josephs Center	9%	159,835
6	SSG	20%	357,887
7	The Whole Child	9%	162,533
8	Harbor Interfaith Services, Inc	12%	212,439
	Total	100%	1,800,000
*Inclusive of Los Angeles, Long Beach, Glendale and Pasadena CoC's			

ATTACHMENT C

EXTENSION OF RAPID REHOUSING FOR HOMELESS FAMILIES WITH CHILDREN 0-5 YEARS OF AGE ADMINISTERED BY THE COMMUNITY DEVELOPMENT COMMISSION

The Community Development Commission (CDC) plans to allocate \$2,760,000 of the \$3,000,000 from the Homeless Prevention Initiative (HPI) to one agency in each of the eight Service Planning Areas (SPAs), as detailed in the table below. The remaining \$240,000 will be used for the Commission's administration and oversight. Funds will be used to provide rental assistance for rapid rehousing and supportive services to families. Funding is allocated based on the 2015 Homeless Count.

SPA	Agency	2015 Homeless Count*	Amount
1	Antelope Valley Domestic Violence Council	8%	\$213,713
2	LA Family Housing Corp.	15%	403,297
3	Volunteers of America Los Angeles	7%	205,440
4	People Assisting the Homeless	21%	568,752
5	Upward Bound House	9%	245,081
6	Special Service for Groups	20%	548,760
7	The Whole Child	9%	249,217
8	Interval House	12%	325,740

*Inclusive of Los Angeles, Long Beach, Glendale and Pasadena Continuums of Care

Rapid Rehousing Services

This program will provide temporary rental assistance, move-in expenses, and supportive services to homeless families to facilitate their move into market-rate housing and enable them to maintain stable housing. Since rental subsidies are intended to be temporary, services must be provided that enable homeless and at-risk families to gain stable housing and resources with the ultimate goal of the family fully assuming responsibility for the lease. Funds may be used for the following activities:

Rental Assistance

Rental assistance payments must be issued directly to the landlord or property management company on behalf of the family. All agencies will be expected to conduct an assessment to determine the approximate length of assistance needed and the portion of rent that the family is able to pay. The following items are eligible under this category:

ATTACHMENT C

EXTENSION OF RAPID REHOUSING FOR HOMELESS FAMILIES WITH CHILDREN 0-5 YEARS OF AGE ADMINISTERED BY THE COMMUNITY DEVELOPMENT COMMISSION

- a. Monthly rent;
- b. Rental application fees: application fee that is charged by the owner to all applicants;
- c. Security deposits: equal to no more than two months' rent;
- d. Furnishings, including child safety devices;
- e. Moving costs: truck rental or hiring a moving company, including temporary storage fees;
- f. Utility deposits: standard utility deposit required by the utility company for all customers (i.e., gas, electric, water/sewage);
- g. Utility payments: up to two years of utility payments per participant, per service (i.e., gas, electric, water/sewage); and
- h. Motel/hotel vouchers and crisis housing, prior to permanent housing.

Housing Search and Placement

Services or activities necessary to assist families that are homeless in locating, obtaining, and retaining suitable permanent housing that include, but may not be limited to, the following:

- Assessment of housing barriers, needs, and preferences;
- Development of an action plan for locating housing;
- Housing search;
- Outreach to and negotiation with owners;
- Assistance with submitting rental applications and understanding leases;
- Assessment of housing for compliance with requirements for habitability, lead-based paint, and rent reasonableness;
- Assistance with obtaining utilities and moving arrangements; and
- Tenant counseling.

Housing Stability and Supportive Services

Progressive case management shall be provided to each family to assist the family in making progress toward its goals and to ensure access to essential services, including but not limited to, health care, mental health services, child care, child development, education and employment services, and life skills. Some of the key activities entail assessing, arranging, coordinating, and monitoring the delivery of individualized services to assist homeless families in overcoming immediate barriers to obtaining housing and facilitate housing stability, while continuing to address social service needs that may impact housing retention. Eligible services and activities include, but may not be limited to:

ATTACHMENT C

EXTENSION OF RAPID REHOUSING FOR HOMELESS FAMILIES WITH CHILDREN 0-5 YEARS OF AGE ADMINISTERED BY THE COMMUNITY DEVELOPMENT COMMISSION

- Conducting the initial evaluation including verifying and documenting eligibility;
- Developing, securing, and coordinating services and obtaining federal, State, and local benefits;
- Monitoring and evaluating program participant progress;
- Providing information and referrals to other providers;
- Developing an individualized housing and service plan, including planning a path to permanent housing stability; and
- Conducting re-evaluations.